Portland Bay School

77 Henty St, Portland PO Box 317, Portland, Victoria, 3305

Ph: 0355 23 2218 Fax: 0355 21 7839 portland.bay.sch@education.vic.gov.au

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NDIS Funded Therapy on School Grounds

Policy and Procedures

February 2023 Review: February 2024

Policy

Portland Bay School and the Department of Education acknowledges the value to students of NDIS funded therapy. The Portland Bay School allows NDIS funded therapists to conduct therapy sessions at school with students under certain circumstances:

* Parent has made the request
* The provider shares the goals and progress reports with the school
* The provider abides by the licence agreement
* The discretion of the principal

The Portland Bay School is limited in the number of requests that can be accommodated by the spaces available and the priority of our own programs.

Generally, we will consider these requests by the following criteria:

* The availability of space
* Student locality
* The nature of the disability
* Equitable access to facilities

Procedures

1. Parent completes the form 1 request form
2. Parent/NDIS provider completes the form 2 Therapy Plan
3. NDIS provider completes the service agreement (for each student)
4. Principal approves the request and therapy plan
5. Parent or provider contact the school office and book a time and space (subject to availability)

Note the parent is responsible for alerting the provider of absences or changes to the arrangements with the NDIS provider.